



**School District No. 9  
Regular Board  
Meeting  
Building 100, Board Room, 4500 SW Lee Blvd, Lawton, Oklahoma  
73505 Tuesday, September 3, 2019 at 7:00 PM**

Refreshments will be served between the hours of 6:00 and 7:00 in the Building 100 Student Lounge. No business will be discussed or actions taken.

**Prayer - Clarence Fortney**

- 1. Call to order**
- 2. Introduction of guests**
- 3. Consent Agenda:**
  - a. Minutes of the August 6, 2019 board meeting.
  - b. Encumbrances for August 2019.
  - c. Transfer activity funds for August 2019.
  - d. Approve Purchase Order 50773 to Lawton Communications in the sum of \$70.00; Purchase Order 50790 to Lawton Communications in the sum of \$1,004.00; Purchase Order 51005 in the sum of \$496.00; Purchase Order 58162 to Lawton Communications in the sum of \$532.00 and Purchase Order 58186 to Lawton Communications in the sum of \$70.00.
- 4. Public Comment**
- 5. Program updates - Industrial Maintenance**
- 6. Treasurer's report- Leah Fultz**
  - a. Discussion and possible board action to re-issue lost checks.
- 7. Marketing and Communications Report - Teresa Abram**
- 8. Tillman/Kiowa County Campus Director's Report - Ken McKee**
- 9. Business Manager's report - Brandi Thomas**
  - a. Discussion and possible board action on Estimate of Needs.
- 10. Economic Development Director's report - Keith Bridges**
  - a. Discussion and possible board action on software update and maintenance support for REMI.
- 11. Instructional Services Director's report - Bill Matthey**
  - a. Information Only: Student Follow-up report

**12. Instruction Director's report - James Bishop**

- a. Discussion and possible board action on Certiport testing and test prep.

**13. Business and Industry Services Director's report - Morgan Gould**

- a. Discussion and possible board action on forklift rental for Ft. Sill class.

**14. Information and Technology Director's report - Lance Alston**

- a. Discussion and possible board action to purchase annual software license renewal for Microsoft campus agreement.
- b. Discussion and possible board action to purchase software support for backup software.
- c. Discussion and possible board action on copier and/or printer contract.

**15. Maintenance and Purchasing Director's report - Justin Neeley**

- a. Discussion and possible board action to purchase and install new skylight at Frederick campus.
- b. Discussion and possible board action on engineering fees with Jung Engineering for Culinary Arts remodel.

**16. Deputy Superintendent's report - Karen Bailey**

- a. Discussion and possible board action on Policy and Procedure revision on Interim Authority to Pay Purchase Orders.
- b. Discussion and possible board action on Policy and Procedure revision on Self- Administration of medication

**17. Superintendent's report - Clarence Fortney**

- a. Discussion and possible board action on OATC annual dues.
- b. Discussion and possible board action on 2019-2020 Comanche County Natural Hazard Mitigation Multi-jurisdictional Plan (CCNHMMP).
- c. Discussion and possible board action on Oklahoma Chamber annual membership dues.
- d. Next regular board meeting is Tuesday October 1, 2019 at the Frederick campus.
- e. Update on Culinary Arts remodel.

**18. Other new business**

- 19. **Proposed executive session to discuss:** a) Employment of candidate as Grounds Maintenance Worker for FY20; b) Employment of candidate as BIS Secretary for FY20; c) Employ or not employ part-time personnel, part-time ACD and BIS personnel as it pertains to Title 25 OK Statute Section 307 (B) (1) so the board can return to open session to vote and discuss: a) Employment of candidate as Grounds Maintenance Worker for FY20; b) Employment of candidate as BIS secretary for FY20; c) Employ or not employ part-time personnel, part-time ACD and BIS personnel as it pertains to Title 25 OK Statute Section 307 (B) (1).

**20. Vote to convene in executive session**

**21. Acknowledge board's return to open session**

**22. Statement of executive session minutes**

**23. Action Items**

- a. Discussion and possible board action to employ candidate as Grounds Maintenance Worker for FY20.
- b. Discussion and possible board action to employ candidate as BIS Secretary for FY20.
- c. Discussion and possible board action on employment of part-time personnel, part-time ACD and BIS personnel for FY20.

**24. Vote to adjourn**

This agenda was posted in the front entryway of Building #100 on August 30, 2019 at 3:00 PM by the Superintendent.

Leah Fultz, Minute Clerk